



LOXTON LIGHT UP DAY

Saturday, 25th November 2017

STALLHOLDER APPLICATION

INVITATION:

Lxotn's major event of the year and one of the Riverland's most popular and enduring family festivals, Light Up Day attracts up to 8,000 people. Light Up Day is a free event with entertainment, craft activities, performances, market stalls, food and shopping. *Your contribution and participation is vital to its success and we thank you for your interest.*

APPLICANT:

NAME OF PROPRIETOR/ORGANISATION: _____

CONTACT PERSON: _____

POSTAL ADDRESS: _____

PHONE: _____ MOBILE: _____

EMAIL: _____

CONTACT ON DAY (if different to above): _____ MOBILE: _____

STALLHOLDER SITES: Please note:

- a) All sites are **space only**. Marquees, tables, chairs, signage etc. are the responsibility of the stallholder.
- b) **Power** is in strictly limited supply and available **only to food/drink/catering stalls** who are urged to use **gas cylinders** where possible, and keep the number of appliances to an absolute minimum.
- c) 3 phase power is not available.
- d) Waste disposal, including liquid waste, is the responsibility of the stallholder.

Food/Drink/Catering @ \$65 Power required: _____ amps Space required: _____ m X _____ m

Food Business Notification (FBN) Number: _____ Max number of food handlers at stall: _____

Craft/Market: 3m (face) x 3m @ \$30

6m (face) x 3m @ \$45

6m (face) x 6m @ \$65

(No power is available to craft/market stalls. Battery operated lights are recommended for after sunset.)

Please list the full range of food or products that you will be selling on the day. We reserve the right to stop the sale of any products not specified:

_____	_____
_____	_____
_____	_____
_____	_____

GENERAL BOOKING TERMS AND CONDITIONS:

- a) It is a condition of this Application that stallholders comply with the following timetable. Set up or dismantle outside of these times is prohibited. Vehicle movement during trading time is prohibited in the interest of public safety.
 - Road closed 3.30pm
 - Stallholder set up 3.30pm - 5.00pm
 - Stallholder open for trade 5.00pm - 9.30pm
 - (Fireworks 9pm - 9.10pm)*
 - Dismantle and vacate 9.30pm - 10.30pm
 - Roads re-open 10.30pm sharp**

GENERAL BOOKING TERMS AND CONDITIONS CONTINUED:

- b) Stallholders must have Public Liability Insurance (minimum \$10m) for the duration of the event. **A copy of your current certificate is required to be lodged with your application** to participate in this event.
- c) It is the stallholder's responsibility to ensure that your activity meets Commonwealth, State and Local Government regulations relating to health, fire, safety, vendors licence requirements etc. Local/State Government inspectors may check the site.
- d) Food and catering stalls are required to provide a **Food Business Notification Number** (on application form above). If you do not have a FBN, please [click here](#) to complete a Food Business Notification Form or contact Dara Clayton, Environmental Health Officer, District Council of Loxton Waikerie on 08 8584 8020 or 0458 676 153. Council inspectors may check the site.
- e) Our event is conducted outside and will proceed in all varying weather conditions including wet and windy weather. It is the responsibility of the stallholder to bring their own covers, weights etc. for the purpose of protection in adverse weather conditions. No refunds are issued as a result of bad weather.
- f) The event manager has overall control of positioning and site allocation in keeping with the design and layout of the event and its various activities. All stallholders are required to follow the instruction of the event manager.
- g) All who attend Loxton Light Up Day do so at their own risk. The Loxton District Chamber of Commerce and its employees and all people connected with Loxton Light Up Day do not accept responsibility for any injury, damage or theft to any person or property arising by reason of attendance at Loxton Light Up Day.
- h) This Application Form, when signed, serves as an agreement between Loxton Light Up Day and the stallholder.

PAYMENT:

Fees are non-refundable. Cheques can be made payable to Loxton District Chamber of Commerce.

Direct deposit to ANZ:

BSB Number: 015 625

Account Number: 401543495

Account Name: Loxton District Chamber of Commerce Inc.

Reference: LUD (+ *your stall name*)

Please email confirmation of payment to: admin@loxtonchamber.com.au.

Tax receipts can be issued on request. **The Loxton District Chamber of Commerce is not registered for GST.**

CONTACT DETAILS:

Ms Sonya Altschwager, Business & Events Manager

Loxton District Chamber of Commerce, PO Box 999, Loxton SA 5333

Tel: 0427 064 825 Email: admin@loxtonchamber.com.au Web: www.loxtonlights.com

Please Note: All communication will be via email only.

I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS:

Signed:

Stallholder Applicant

Date

Please submit this application form accompanied by full payment and relevant supporting paperwork to:
Loxton District Chamber of Commerce, PO Box 999, Loxton SA 5333 or email admin@loxtonchamber.com.au

RETURN NO LATER THAN: Friday 17 November 2017.